



#### **EMPLOYMENT ANNOUNCEMENT**

Announcement Type: All Sources Announcement Number: WA-AG-2-01

Opening Date: January 2003 (Originally opened 1989) Revised: August 2005

Closing Date: Open until further notice

Position Title/Series/Grade: Statistician (Agricultural, Survey, ADP), GS-1530-5/7/9

Position Title/Series/Grade: Statistician (Mathematical), GS-1529-9

**Promotion Potential:** GS-12

Type of Appointment: Career/Career-Conditional

#### **EQUAL EMPLOYMENT OPPORTUNITY**

Qualified applicants will be considered for appointment without regard to race, creed, color, age, national origin, handicapping conditions, sex, political affiliation, or other non-merit factor.

#### **INTRODUCTION**

The primary position filled through this announcement is Statistician (Agricultural). The agriculture specialization is the main source of recruitment under this announcement, however, three other specializations are also covered by this announcement: ADP, survey, and mathematical statistics. Applicants who qualify for the agriculture specialization will be rated eligible at the GS-5, GS-7, or GS-9 levels. Applicants who qualify for the ADP or survey specializations will be rated at the GS-5 and/or GS-7 levels only, while those who qualify for the mathematical statistics specialization will be rated at the GS-9 level only. Applicants who qualify for any of the three secondary specializations will have the same promotional opportunities as those applicants who qualify for the agriculture specialization. (See "Promotional Opportunities" on the following page). Applicants are required to complete the Supplemental Questionnaire attached to this announcement.

SPECIAL NOTE: Applicants who are rated eligible for the agriculture specialization will be rated ineligible for any other specialization unless there is evidence that the applicant is eligible at a higher grade level in any one of the other three job specialities.

**Location of Position:** Positions may be filled in any of the 45 State Statistical Offices, the Puerto Rico Field Office, and in Washington, D.C. The State offices are listed on the last page of this announcement. Persons selected for positions in the National Agricultural Statistics Service may be appointed in a State other than their current State of residence, and are required to agree to periodic relocation to other State Statistical Offices and to Washington, D.C., as a part of their career development.

**Area of Consideration:** This is a competitive vacancy, open to all United States Citizens, issued under a delegation Examining Authority from the Office of Personnel Management. Applications will also be accepted from USDA Surplus and Federal Displaced Employees in the commuting area.

#### POSITIONS TO BE FILLED

**STATISTICIANS** (**Agricultural**) apply statistical theory and technique to the survey planning, data collection, compilation, analysis and interpretation of data on the production and marketing of crops, livestock, and livestock products. They prepare estimates relating to acreages, production of farm crops, number of livestock on farms, livestock products, stocks of agricultural commodities, value and utilization of farm products, prices received and paid by farmers, and other aspects of the agricultural economy.

#### **POSITIONS TO BE FILLED (Continued):**

**STATISTICIANS** (Survey) apply statistical theory and techniques to the planning, organization and operation of programs for collecting, verifying, adjusting, processing, summarizing, and presenting information expressed numerically. This specialization includes positions in which the primary concern is the planning or execution of complete surveys of any size, including the establishment of general specifications and detail time schedules governing the various steps involved in data collection, processing, and publication.

**STATISTICIANS** (**ADP**) translate general processing specifications established by survey planners into detail and practical plans for data processing systems; design of systems to control incoming data collection materials; development of scheduling and data management procedures; and programming for a variety of tabulation methods and summarization of data.

MATHEMATICAL STATISTICIANS (Agricultural) work in the development and adaptation of mathematical statistical theory and methodology for a wide variety of statistical investigations. They are responsible for research and evaluation of the applicability, efficiency, and accuracy of the theory and various statistical programs and studies. Positions covered by this announcement apply this theory and knowledge to agricultural survey activities.

Although positions to be filled through this announcement will generally be full-time and permanent in nature, applicants expressing willingness to be considered for part-time or temporary positions may also be selected for such positions from this announcement.

#### PROMOTIONAL OPPORTUNITIES

Statisticians (Agricultural) who are appointed at the GS-5 level are generally promoted to the GS-7 level after satisfactorily completing a 12-month training period. Further advancement opportunities occur as the Statistician (Agricultural) meets the qualification requirements and demonstrates the ability to perform the higher level duties. Mathematical Statisticians (Agricultural) appointed at the GS-9 level are generally promoted to the GS-11 level after satisfactorily completing training the meet the agricultural and statistics requirements as developed in an Individual Development Plan (IDP). Training courses, often at government expense, are available in job-related subjects. Statisticians (Agricultural) and Mathematical Statisticians (Agricultural) may be promoted to the GS-12 level without further competition. Those demonstrating superior ability are often promoted to the GS-13 and above, by competing for available vacancies at those grades.

# **OUALIFICATION REQUIREMENTS**

To qualify for a STATISTICIAN (Agricultural) position, each applicant must meet the following requirements:

- **GS-5:** Attainment of a bachelor's degree, or equivalent education and experience, including the following course work:
  - 1. At least 15 semester hours in mathematics and/or statistics, of which at least 6 semester hours are in statistics; **AND**
  - 2. At least 9 semester hours in other physical or social sciences (it is desirable that these be in the agricultural sciences, such as agronomy, livestock husbandry, agricultural business management, agricultural economics, agricultural education or farm management; computer science and/or survey techniques and methodologies).
- GS-7: Completion of all requirements for GS-5, plus--
  - 1. One year of full-time graduate education in agricultural sciences, statistical methodologies, ADP techniques, or survey techniques; **OR**
  - 2. One year of professional experience in a related area comparable to the GS-5 level of difficulty in the Federal Service; **OR**
  - 3. Combination of appropriate professional experience and graduate education totaling one year; OR

# **QUALIFICATION REQUIREMENTS (Continued):**

- 4. Attainment of superior academic achievement in undergraduate studies, based on demonstration of one of the following:
  - a. A 3.0 grade-point average on a 4.0 scale for all courses completed at the time of application; or during the last 2 years of the undergraduate curriculum; **OR**
  - b. A 3.5 grade-point average in the major field of study at the time of application, or during the last 2 years of the undergraduate curriculum; **OR**
  - c. A standing in the upper third of the college class or major subdivision; **OR**
  - d. Election to membership in one of the national honorary societies (other than freshman or sophomore societies) recognized by the Association of College Honor Societies.

# GS-9: Completion of all requirements for GS-5, plus--

- 1. Two full academic years of graduate education in agricultural sciences; **OR**
- 2. A Master's degree in agricultural sciences; **OR**
- 3. One year of professional agricultural statistics experience comparable to the GS-7 level of difficulty in the Federal Service; **OR**
- 4. A combination of appropriate professional experience and graduate education totaling one year.

To qualify for a MATHEMATICAL STATISTICIAN (Agricultural) GS-9 position, each applicant must satisfactorily complete the following:

- 1. Two full academic years of graduate education which includes 24 semester hours in mathematics and statistics of which at least 12 semester hours must have been in mathematics and 6 semester hours in statistics. College courses acceptable toward meeting the mathematics course requirement must have included at least four of the following: differential calculus, integral calculus, advanced calculus, theory of equations, vector analysis, advanced algebra, linear algebra, mathematical logic, differential equations, or any other advanced course in mathematics for which one of these is a prerequisite; OR
- 2. A Master's Degree in Mathematics and Statistics which meets the requirements listed in Item 1 above; **OR**
- 3. Course work as identified in Item 1 above plus one year of professional experience in mathematical statistics research and/or analytical type work comparable to the GS-7 level of difficulty in the Federal Service; **OR**
- 4. A combination of professional experience in mathematics statistics research and/or analytical type work and graduate education totaling one year.

#### OTHER CREDITING EXPERIENCE

Credit will be given for unpaid experience or volunteer work, such as community, cultural, social service, and professional experience association activities on the same basis as for paid experience. To receive proper credit, you must show the number of hours per week that was spent in such activities.

#### FILING PRIOR TO GRADUATION

If you are a senior or a graduate student, you may file prior to completing all the scholastic requirements if you expect to complete such requirements within 9 months of the date you file. You should submit a list of titles and credit hours of courses which you expect to complete within the period. You may be offered an appointment but may not enter on duty until (1) successful completion of all the required study and (2) your official transcript or other acceptable documentation have been received by the employment office.

#### **HOW YOU ARE RATED**

You will be rated on a scale of 70 to 100, based on the extent and quality of your education, experience, and training as stated in your application package. Five or ten points will be added to this score for applicants qualifying for veteran's preference. Additional points may be added to your rating for education, experience, or training relative to items 5, 6, 7, and 8 in Part III of the Supplemental Qualifications Statement attached to this announcement.

#### APPLICATION INFORMATION

Send a resume, curriculum vitae, Application for Federal Employment, OF-612, and Declaration for Federal Employment, OF-306, to:

If delivered via regular mail:

USDA, ARS, Human Resources Division Metropolitan Services Branch Mail Stop 0308 1400 Independence Ave., SW Washington, D.C. 20250-0308

Hand Delivery address (FedEx and other courier services):

USDA, ARS, Human Resources Division Metropolitan Services Branch 1280 Maryland Ave., SW, Suite 580C Washington, D.C. 20250-0308

(Applications submitted via Government envelopes will not be accepted.)

FAX: (202) 690-2239

E-MAIL: <u>Vacancy@ars.usda.gov</u>
DC Relay Service: 202-855-1234 (TDD)

# If submitting applications via E-mail, be sure to mail college transcripts separately and include the announcement number of the position vacancy.)

The following information is **REQUIRED** to evaluate applicant qualifications and to determine if applicants meet legal requirements for Federal employment:

- Announcement number, title, and grade(s)
- Full name, mailing address (including zip code), and day and evening phone numbers (with area code)
- Social Security Number
- Identify country of citizenship (U.S. citizenship is required)
- Veterans' Preference (if applicable--DD214 is required)
- Highest Federal civilian grade held (if applicable)
- Highest education level achieved. Specify:
  - Name, city, State, zip code (if known)
  - Date or expected date (month/year) of completion of degree requirements
  - Type of degree received
  - Graduates of foreign universities must include proof of foreign education equivalency to an accredited U.S. college/university.
- Copy of college transcripts or list of college courses (Courses that are not readily identifiable as **statistical** will need to be verified by the institution).

#### OTHER IMPORTANT INFORMATION

**USDA surplus/Federal displaced employees must** submit documentary evidence of eligibility. Well-qualified surplus and displaced employees within the local commuting area will receive selection priority as provided by OPM regulations. Well-qualified means the applicant meets the basic qualification and eligibility requirements and all selective placement factors; is rated above minimally qualified against the knowledge, skills, and abilities or quality criteria; and is able to satisfactorily perform the duties of the position upon entry. Applicants **must** submit the following:

- A copy of their RIF Separation Notice (for displaced employees), OR Certification of Expected Separation, OR other documentation identifying you as surplus;
- Evidence of full performance level of current position;
- A copy of their most recent performance appraisal; and
- A copy of their most recent SF-50, Notification of Personnel Action, to verify reassignment eligibility.

Current Federal employees **must** submit their most recent performance appraisal.

Current Federal employees and reinstatement eligibles should submit an SF-50, Notification of Personnel Action, to verify competitive eligibility.

Male applicants over age 18 who were born after December 31, 1959, must have registered with the Selective Service System (or have an exemption) to be eligible for a Federal job. If selected, you will be required to complete a certification document attesting to your registration prior to appointment.

**Relocation Expenses:** Payment of relocation expenses will be determined in accordance with P&P 412.5 Recruitment and Retention Incentives and Other Special Pay, Sections 6 and 7, which may be found at <a href="http://www.afm.ars.usda.gov/hrd/jobs/index.htm">http://www.afm.ars.usda.gov/hrd/jobs/index.htm</a> and click on, "Policy on Payment of Relocation Expenses" under General Information.

**Financial Disclosure.** Federal employees are subject to prohibitions against officially dealing with outside organizations in which they have a financial interest. The incumbent of this position:

[ ] will be required to submit a financial disclosure report within 30 days of their effective date of appointment and annually thereafter.

[ ] may be required to submit a financial disclosure report.

#### SPECIAL HIRING AUTHORITIES

If you meet the basic eligibility requirements and you are eligible for a noncompetitive appointment (a list of who may be eligible for noncompetitive appointments can be found at <a href="www.usajobs.opm.gov/a1.htm">www.usajobs.opm.gov/a1.htm</a>, please indicate the type of special appointment you are seeking on your application and follow all other instructions in this announcement. If you do not indicate the type of special appointment you are seeking, you will be considered under competitive procedures. If you wish to be considered under both noncompetitive and competitive procedures, please submit two (2) complete applications.

#### **VETERANS' PREFERENCE**

If applicants served on active duty in the United States military and were separated under honorable conditions, they may be eligible for veterans' preference. Most veterans who served during the Gulf War era (August 2, 1990 through January 2, 1992) are eligible for preference. Veterans who did not serve during this time frame, but whose service began after October 15, 1976, must have a campaign badge, expeditionary medal, or a service-connected disability to be eligible for preference. To claim 5-point veterans' preference, applicants must attach a copy of their DD-214, Certificate of Release or Discharge from Active Duty, or other proof of eligibility. To claim 10-point veterans' preference, attach an SF-15, Application for 10-Point Veterans Preference, plus the documentation required by that form. For further details, call the U.S. Office of Personnel Management (OPM) at 912-757-3000. Select "Federal Employment Topics" and the "Veterans." Or, dial OPM's electronic bulletin board at 912-757-3100 or visit their VetGuide web site: www.opm.gov/employ/html/vetguide.html.

#### EEO STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice or TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call (202)720-5964 (voice or TDD). **USDA is an equal opportunity provider and employer.** 

#### ACCOMMODATION

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

If applications do not contain all of the requested information, applicants may lose consideration for the job.

If applicants make a false statement in any part of their application, they may not be hired; may be fired after they begin work; or may be fined or jailed.

# SUPPLEMENTAL QUALIFICATIONS STATEMENT INSTRUCTIONS

# IMPORTANT INSTRUCTIONS FOR SUPPLEMENTAL QUALIFICATIONS STATEMENT Statistician (Agricultural) GS-5/7/9--Mathematical Statistician (Agricultural) GS-9

- 1. Read the announcement and instructions carefully before filling out this questionnaire.
- 2. This questionnaire will be used to rate your qualifications for Statistician (Agricultural) and Mathematical Statistician (Agricultural), positions filled under this announcement.
- 3. Your responses to the questions will be used to compute your rating, once we have determined that you meet the basic qualification requirements, as described in the announcement.
- 4. Please be sure all responses are complete and legible, and that you have signed and dated all appropriate forms.
- 5. Submit this completed questionnaire with the rest of your application to the address noted on the announcement.
- 6. All Statisticians (Agricultural) and Mathematical Statisticians (Agricultural) hired from this announcement must agree to periodic relocations and to operate a motor vehicle.

Complete and sign this form ONLY if you agree to the two provisions noted in item six.

# PRIVACY ACT INFORMATION

Section 1302 of Chapter 13 (Special Authority) and sections 3302 and 3304 of Chapter (Examination, Certification and Appointment of Title 5 of the U.S. Code) authorizes the collection of this information. Executive Order 9397 (Numbering System for Federal Accounts Relating to Individual Persons) authorizes the collection of your Social Security (SSN). Your SSN is used to identify this form with your basic application. It may be used for the same purposes as stated on the application.

The information you provide will be used primarily to determine your qualification for Federal employment. Other possible uses or disclosures of the information are:

- 1. To make requests for information about you from any source (e.g., former employers or schools), that would assist an agency determining whether to hire you.
- 2. To refer your application to prospective Federal employers and, with your consent, to other (e.g., State and local governments) for possible employment;
- 3. To a Federal, State, or local agency for checking on violations of law or other lawful purposes in connection with hiring or retaining you on the job, or issuing you a security clearance;
- 4. To courts when the Government is party to a suit; and
- 5. When lawfully required by Congress, the Office of Management and Budget, or the General Services Administration.

Providing the information requested on this form, including your SSN, is voluntary. However, failure to do so may result is your not receiving an accurate rating, which may hinder your chances for obtaining Federal employment.

# PART I. INSTRUCTIONS

For each item in Part III, describe what you consider to be your major accomplishment(s) demonstrating that you have the knowledge, skill, or ability identified. You should describe additional accomplishment(s) using the same format, if you feel they are substantially different. You may choose to describe education, training, paid or volunteer work experience, or other accomplishments. The accomplishment(s) may be either a specific incident or examples of sustained high performance over a period of time. Part II of this announcement provides an example of how you should explain your accomplishment(s).

Items 1-4 are knowledge, skills and abilities that apply to all jobs. Each applicant must address Item 1-4 to be considered. Items 5-8 relate to each job specialty area: (e.g., 5-agriculture; 6-survey; 7-ADP; and 8-mathematical statistics). Applicants are encouraged to complete any of the job specialities (Items 5-8) to receive maximum consideration as outlined in the "Introduction" portion of this announcement.

For each accomplishment include the following:

- 1. Describe the problem to be solved or the object to be achieved.
- 2. Describe what you actually did and when (approximate dates).
- 3. State the outcome, result, or success of your accomplishment.
- 4. Estimate a percentage of credit directly attributable to you for the outcome of the activity. If you do not give an estimate, you will be claiming total credit for the accomplishment.
- 5. Give the grade received if the accomplishment relates to an education or training experience.
- 6. Provide the name and, if possible, the address and telephone number of someone who can verify the information. Be sure to indicate whether the person was your supervisor, co-worker, instructor, chairperson of committee, etc.

# PART II. SAMPLE QUESTION

# THIS SAMPLE STATEMENT/QUESTION IS NOT RELATED TO THE POSITION FOR WHICH YOU ARE APPLYING.

# **Sample Statement/Question:**

Budget Analysts must analyze technical data and other information, using logic and quantitative reasoning abilities. In doing this, they must be able to distinguish essential from nonessential information.

Use the space provided to describe your highest achievement(s) demonstrating your ability to analyze *technical data*.

# Sample Accomplishment A

As a management analyst at Smythe-Jones, Inc. (April 1974 to July 1975), I established statistical formulas for new computer programs. The formulas were used to provide statistical indices for measuring the schedule and cost effectiveness of various installations and contractors. Using available data elements, I developed formulas that provided indices showing schedule status in terms of dollars worth of work, cost status as a function of schedule status, and trend projections for anticipated costs at completion based upon performance to date.

These formulas were subsequently incorporated into computer programs, which were provided to operating officials on a monthly basis. Based on the indices produced, I was able to project a significant cost overrun for a major contractor on its largest contract. The contractor denied the program would overrun but the next 3 months showed the indices to be correct. The contractor then admitted there would be a significant overrun.

Eighty-five percent of this accomplishment was my work. Mr. John Adams (supervisor), 301 Spring Street, San Francisco, California can verify this accomplishment. His telephone number is 415-555-3461.

# Same Accomplishment B

I took a senior level management course (Small Business Management) during the spring semester of 1978 at Richards College. I was assigned to review the management practice of a family-run business. The company was facing financial difficulties and had sought assistance from the School of Business. I applied the Management techniques and practices learned in other business courses to analyze the company assets and liabilities, business practices, and policies. In consultation with my instructor, I made recommendations for changes affecting areas of responsibility, reassignments of duties, tighter control over financial matters, and increased productivity of subordinate employees. Based on our assistance, the company was able to remain solvent and begin to show more improvement.

I was responsible for 95% of this project. Ms. Cynthia Simpson, instructor, Richards College, School of Business, Jamestown, Wyoming 46920 (817-362-9218) can verify this accomplishment. I received an "A" for this project and a "B" for the course.

# U.S. DEPARTMENT OF AGRICULTURE NATIONAL AGRICULTURAL STATISTICS SERVICE

# PART III -- SUPPLEMENTAL QUALIFICATIONS STATEMENT

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER
Continue A. Maior Annountial monte	

#### Section A. Major Accomplishments

#### ITEM 1. ABILITY TO ORGANIZE WORK

Statisticians must organize and prioritize their duties, while working within established guidelines, to meet strict deadlines and produce accurate, timely, and valuable statistical reports. They use methods which allow them to coordinate and correlate variety of observations and facts.

Use the space provided to describe your highest achievement(s), demonstrating your ability to **organize work**. Include the following

information:

- (1) Problems or Objectives
- (2) What you actually did and when
- (approximate dates)
  (3) What the outcome was

- (4) Percent of credit claimed(5) Grade, if academic
- (6) Verifying person: Name, address, and phone number
- What the outcome was address, and phone number

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER
Section A. Continued	

ITEM 2. ABILITY TO COMMUNICATE ORALLY

Statistician may come in contact with the general public or with members of the agricultural community. They must be able to express ideas clearly, concisely, and effectively, whether communicating instructions, conducting interviews, training others, or addressing a group.

Use the space provided to describe your highest achievement(s), demonstrating your ability to **communicate orally**. Include the following information:

(1) Problems or Objectives
(2) What you actually did and when
(3) What the outcome was
(4) Percent of credit claimed
(5) Grade, if academic
(6) Verifying person: Name,
address, and phone number

	Page 3 of 9
NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER
Section A. Continued	

# ITEM 3. ABILITY TO COMMUNICATE IN WRITING

Statisticians must prepare written reports, based on their data collection and analysis activities. They must summarize their findings, make conclusions, recommendations and estimates, and present the information in a complete and understandable manner.

Use the space provided to describe your highest achievement(s), demonstrating your ability to **communicate in writing**. Include the following information:

(1) Problems or Objectives
(4) Percent of credit claimed
(2) What you actually did and when
(5) Grade, if academic

(6) Verifying person: Name, address, and phone number

(approximate dates)
(3) What the outcome was

Page	4	of	· Q

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER	<u> </u>
Section A. Continued		

# ITEM 4. KNOWLEDGE OF THE PRINCIPLES OF STATISTICS

Statisticians apply statistical theories, techniques, and methods, to the gathering and/or interpretation of quantified information. Thus, they must have a knowledge of statistical principles and practices, to conduct their studies and prepare their reports.

Use the space provided to describe your highest achievement(s), demonstrating your knowledge of the principles and practices of statistics. Describe course content, do not simply list courses or grade. Include the following information: (1) Problems or Objectives (2) What you actually did and when

- (approximate dates)
- (3) What the outcome was
- (4) Percent of credit claimed
- (5) Grade, if academic(6) Verifying person: Name, address, and phone number

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER

#### Section A. Continued

# ITEM 5. KNOWLEDGE OF AGRICULTURE

Statisticians work with information relative to the agricultural field, and therefore need to be familiar with the subject matter. This may include such broad areas as crop and livestock production and inventories, farm commodity prices and incomes, farm labor, farm property values, marketing, transportation, and storage.

Use the space provided to describe your highest achievement(s), demonstrating your knowledge of the field of Agriculture.

Describe course content, do not simply list courses or grade.

Include the following information: (1) Problems or Objectives

(2) What you actually did and when (approximate dates)

What the outcome was

(4) Percent of credit claimed

(5) Grade, if academic

(6) Verifying person: Name, address, and phone number

Page	6	$\alpha f$	9
1 420	U	UΙ	フ

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER	

#### Section A. Continued

# ITEM 6. KNOWLEDGE OF SURVEY METHODOLOGY AND TECHNIQUES

Statisticians need to be knowledgeable of all aspects of data collection. This includes the design of questionnaires, development of collection procedures (mail, telephone, or personal enumeration), and the basic sample design.

Use the space provided to describe your highest achievement(s), demonstrating your knowledge of survey methodology and

techniques. Describe course content, do not simply list courses or grade. Include the following information: (1) Problems or Objectives (2) What you actually did and when

(4) Percent of credit claimed

(approximate dates)

(5) Grade, if academic
(6) Verifying person: Name, address, and phone number

(3) What the outcome was

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER
Section A Continued	

# ITEM 7. KNOWLEDGE OF THE FIELD OF COMPUTER SCIENCE/STATISTICAL COMPUTING PROCEDURES

Statisticians may be required to participate in the development and implementation of ADP projects. A familiarity with ADP principles and procedures and/or statistical software packages such as SAS, SPSS, LOTUS 1-2-3 or programming languages would be helpful.

Use the space provided to describe your highest achievement(s), demonstrating your knowledge of the Computer Sciences and/or statistical computing procedures or programming languages. Describe course content, do not simply list courses or grade.

Include the following information: (1) Problems or Objectives

(2) What you actually did and when (approximate dates)

What the outcome was

(4) Percent of credit claimed

(5) Grade, if academic (6) Verifying person: Name,

address, and phone number

NAME (Last, First, Middle)	SOCIAL SECURITY NUMBER

# Section A. Continued

# ITEM 8. KNOWLEDGE OF RESEARCH METHODOLOGY AND MATHEMATICAL ANALYSIS TECHNIQUES

Mathematical Statisticians are responsible for developing mathematical and statistical formulas used in researching and analyzing agricultural data. This includes developing research strategies and making estimates and forecasting projections on available information.

Use the space provided to describe your highest achievement(s), demonstrating your knowledge of research methodology and mathematical analysis techniques. Describe course content, do not simply list courses or grade.

Include the following information: (1) Problems or Objectives

- (2) What you actually did and when (approximate dates)
- What the outcome was
- (4) Percent of credit claimed
- (5) Grade, if academic
- (6) Verifying person: Name, address, and phone number

# Section B. Geographic Availability

All Statisticians hired from this announcement must agree to periodic relocations and to operate a motor vehicle. Complete and sign only if you agree to these provisions. Indicate below the State(s) in which you prefer to work. If you wish to receive consideration for all States listed, check box for "Anywhere."

ALABAMA Sterling Centre, Suite 200 4121 Carmichael Road Montgomery 36106-2872 1-800-832-4181	INDIANA 1435 Win Hentschel Blvd. Suite B105 W. Lafayette 47907-1148 1-800-363-0469	NEBRASKA Room 298, Federal Bldg. 100 Centennial Mall North Lincoln 68508 1-800-582-6443	PENNSYLVANIA 2301 N. Cameron Street Room G-19 Harrisburg 17110 1-800-498-1518
ALASKA 1150 S. Colony Way Suite 11 Palmer 99645 1-800-478-6079	IOWA 833 Federal Building 210 Walnut Street Des Moines 50309 1-800-772-0825	NEVADA Nevada Ag Statistics Service Mail Stop 210, 920 Valley Road University of Nevada Reno 89512 1-888-456-7211	SOUTH CAROLINA 1835 Assembly Street Room 1008 Columbia 29201 1-800-424-9406
ARIZONA 3003 No. Central Avenue Suite 950 Phoenix 85012 1-800-645-7286	KANSAS 632 S.W. Van Buren Room 200 Topeka 66603 1-800-258-4564	NEW HAMPSHIRE**  22 Bridge Street  3 <sup>rd</sup> Floor  Concord 03301  1-800-642-9571	<b>SOUTH DAKOTA</b> 3528 S. Western Avenue Sioux Falls 57105 1-800-338-2557
ARKANSAS 10800 Financial Centre Pkwy. Room 110 Little Rock 72211 1-800-327-2970	KENTUCKY Gene Snyder Courthouse Building 601 W. Broadway, Rm. 645 Louisville 40202 1-800-928-5277	NEW JERSEY Room 205 Health & Agriculture Bldg. CN-330 New Warren St. Trenton 08625 1-800-328-0179	TENNESSEE Holeman Office Building 440 Hogan Road Nashville 37720-1626 1-800-626-0987
CALIFORNIA 650 Capitol Mall, Suite 6-100 Sacramento 95814 1-800-851-1127	LOUISIANA 5825 Florida Blvd. Baton Rouge 70806 1-800-256-4485	NEW MEXICO 2507 North Telshor Blvd. Suite 4 Las Cruces 88001 1-800-530-8810	TEXAS Federal Building 300 E. 8th St., Rm. 500 Austin 78701 1-800-626-3142
COLORADO 645 Parfet Street Suite W-201 Lakewood 80215-5517 1-800-392-3202	MARYLAND 50 Harry S. Truman Pkwy. Suite 202 Annapolis 21401 1-800-675-0295	NEW YORK Dept. of Agriculture & Markets 1 Winners Circle Albany 12235 1-800-821-1276	UTAH 176 N. 2200 West Suite 260 Salt Lake City 84116 1-800-747-8522
DELAWARE Dept. of Agriculture Bldg. 2320 So. Dupont Hwy. Dover, 19901 1-800-282-8685*	MICHIGAN 3001 Coolidge Road Suite 400 East Lansing 48823 1-800-453-7501	NORTH CAROLINA 2 W. Edenton Street Raleigh 27601-1085 1-800-437-8451	VIRGINIA 1100 Bank St., Rm. 706 Richmond 23219 1-800-772-0670
FLORIDA 1222 Woodward Street Orlando 32803 1-800-344-6277	MINNESOTA  8 East 4th Street, Suite 500 St. Paul 55101 1-800-453-7502	NORTH DAKOTA  NDSU IACC Bldg. 1320 Albrecht Blvd., Rm. 448 Fargo 58105 1-800-626-3134	WASHINGTON 1111 Washington St., SE Olympia 98501 1-800-435-5883
GEORGIA Stephens Federal Building 355 E. Hancock Ave., Suite 320 Athens 30601 1-800-253-4419	MISSISSIPPI 121 N. Jefferson Street Suite 230 Jackson 39201 1-800-535-9609	OHIO Bromfield Admin. Bldg. 8995 East Main St., Room 103 Reynoldsburg 43068 1-800-858-8144	WEST VIRGINIA 1900 Kanawha Blvd. E Charleston 25305 1-800-535-7088
HAWAII State Dept. of Agriculture Bldg. 1428 S. King Street Honolulu 96814 1-800-804-9514	MISSOURI 601 Business Loop West Suite 240 Columbia 65203 1-800-551-1014	OKLAHOMA 2800 N. Lincoln Blvd. Oklahoma City 73105 1-888-525-9226	WISCONSIN 2811 Agriculture Dr. Madison 53718 1-800-789-9277
<b>IDAHO</b> 2224 Old Penitentiary Rd. Boise 83712 1-800-691-9987	MONTANA USDA, NASS, MT SSO 10 West 15th, Suite 3100 Helena 59626 1-800-835-2612	OREGON 1735 Federal Building 1220 S.W. Third Avenue Portland 97204 1-800-338-2157	WYOMING 308 W. 21st Street Third Floor Cheyenne 82001 1-800-892-1660
ILLINOIS Dept. of Agriculture Bldg. 801 Sangamon Avenue, Room 54 Springfield 62702 1-800-622-9865	PUERTO RICO Dept. of Ag. of Puerto Rico 1309 Fernandez Juncos Santurce 00908 787-723-3773 Office also serves Connecticut, Maine	□ <b>HQ D.C.</b> NASS, DAFO, HRSO - Rm. 4143 S.  1400 Independence Ave., SW  Washington, D.C. 20250-2000  1-800-832-4180	ANYWHERE

\*Toll-Free Number Within State Only. \*\*Office also serves Connecticut, Maine, ssachusetts, Rhode Island, Vermont. ATTENTION: This form MUST be signed. Read the following information carefully before signing this statement.

A false answer to any question on this form may be grounds for not employing your, or for dismissing your after you begin work, and may be punishable by fine or imprisonment (U.S. Code, Title 18, Sec. 1001). All statements are subject to investigation, including a check of fingerprints, police records, and former employers. All the information you will give will be considered in reviewing your statement and is subject to investigation.